

# Liberty Central School District

LIBERTY, NEW YORK 12754

- AN EQUAL OPPORTUNITY EMPLOYER -

Return Application to:  
**Personnel Department**  
**Liberty Central School**  
**115 Buckley Street**  
**Liberty, NY 12754-1600**  
**845-292-6171**

Position Applied For: \_\_\_\_\_

Date Available: \_\_\_\_\_

## NON-INSTRUCTIONAL APPLICATION

### PERSONAL

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Are you a U.S. citizen? \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor? \_\_\_\_\_ If yes, please give details.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EDUCATIONAL EXPERIENCE

	Dates		Name & Location of School	Degree or Major	Date Graduated
	From	To			
High School					<u>Circle One:</u> Diploma or GED
College					
Special Training					

### EMPLOYMENT EXPERIENCE

Name & Address of Employer	Salary	Duties	Supervisor & Phone Number	Employment Dates



*All applicants will reply to the remaining questions.*

Are you on a current Civil Service list? \_\_\_\_\_

If yes, what is the title of the Civil Service Test? \_\_\_\_\_

List three references that have knowledge of your work experiences. Additionally, submit letters of reference from each person listed. Your application will be considered incomplete until all reference letters are received.

	Reference 1	Reference 2	Reference 3
Name			
Position			
Address			
Email			
Telephone			

**APPLICANT'S STATEMENT**

I hereby certify the statements made in this application are accurate to the best of my knowledge. Falsification of any information may lead to dismissal from this position.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The Liberty Central School District does not discriminate on the basis of sex, disability, race, religion, national origin, age or marital status. This policy of non-discrimination applies to the following areas: recruitment and appointment of employees, employment pay and benefits, counseling services for students, access by students to educational programs, course offerings and student activities.

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*FOR ADMINISTRATIVE USE ONLY*

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

References Contacted/Reviewed: \_\_\_Yes \_\_\_No

Board Meeting Appointment Date: \_\_\_\_\_

Appointed Position: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Probationary Appointment Period: \_\_\_\_\_

Title and Step: \_\_\_\_\_

Starting Salary: \_\_\_\_\_